

**HEARTLAND LIBRARY COOPERATIVE
GOVERNING BOARD
Lake Placid Memorial Library Meeting Room
205 Winterlake Blvd., Lake Placid, Fl.**

Minutes to the May 16, 2018 meeting

CALL TO ORDER:

The Meeting was called to order at 10 am by Chairman Donna Storter-Long. Invocation and Pledge of Allegiance was conducted by Donna Storter-Long.

ROLL CALL:

Governing Board Members Present:

Steve Spinks, Commissioner Hardee County; Donna Storter-Long Commissioner Glades; Jeanette Peoples Glades citizen; Jeannie Palacios Hardee citizen; Albie Scoggins Okeechobee Director; Brad Goodbread Commissioner Okeechobee; Kresta King Coordinator Okeechobee; Tara Poulton Desoto citizen (by phone).

Also Present: Maria Chenique Librarian Highlands; Dee Shackelford Librarian Hardee; Linda Waters Librarian Desoto.

Governing Board Members Absent: Julie Perry, Ron Handley, Margaret Dewey, Ann Ryals, Judy Schaefer, Fred Lohrer, Mary Booher, Fran Syfrett.

ROUTINE BUSINESS:

Notice of Public meeting: Said notice has been posted.

Additions to Agenda: Moving Ancestry.com. Motion was made to approve Agenda by Steve Spinks, seconded by Brad Goodbread and unanimously passed.

Approval of Minutes of Previous Meeting: Motion was made by Tara Poulton, and seconded by Brad Goodbread and unanimously passed.

NEW BUSINESS:

VICE CHAIR VACANCY: Jeanette Peoples agreed to be Vice Chair. Motion to accept Jeanette Peoples as Vice Chair was made by Brad Goodbread, seconded by Albie Scoggins and unanimously passed.

Financial report by Cheryl Williams of Wicks, Brown, Williams: Kresta King went over the financial reports, as the accountants were not present. Motion to approve report was made by Jeannie Palacios, seconded by Steve Spinks and unanimously passed.

Steve Spinks asked the librarians how the IT department was progressing and if there were any problems. Linda Waters and Dee Shackelford both stated that there were some small problems, but they were corrected remotely by Paul Ramponi and they were satisfied with the IT department.

ByWater Solutions, Koha database:

Kresta King discussed the contract that was submitted by ByWater. Chairman Donna Storter-Long wanted to hear from all the board members present, as to their feelings on switching from Polaris to Koha. It was stated that everyone was happy with the demo, along with their staff and felt it would be a good move. Tara Poulton (by phone) stated that she would vote yes to going with Koha. Donna Storter-Long suggested that there should be a legal review of the contract by one of the County Attorneys. Albie Scoggins made a Motion to switch from Polaris to Koha, pending review by Attorney. Brad Goodbread, stated that this is more than likely a standard contract and ByWater would probably not change the language. Since you are dealing with a time situation, he suggested to vote to sign contract.

Albie amended his Motion to switch from Polaris to Koha, seconded by Brad Goodbread and unanimously passed.

Annual Plan of Service Update:

Kresta King went over the objectives for the fiscal year 2017-2018. In process to completing audit for ADA, with help from Pinellas Public Library Cooperative. Stay with Heritage Quest for Ancestry, with Board approval.

Members Comments: Albie Scoggins wanted to thank all the Board members present for their cooperation and Kresta for the hard work and research on the move from Polaris to Koha. Linda Waters wanted to thank the Board members for their ideas and she is getting ready for summer programs, Maria is getting ready for summer programs and filling positions in Highlands Library system. Dee Shackelford is also getting ready for summer programs. Jeanette Peebles wanted the Board to know that the Ancestry was awarded the outstanding Genealogy project.

Donna Storter-Long suggested that the By-Laws of the Heartland Cooperative need to be reviewed and up-dated.

ANNOUNCEMENTS:

NEXT MEETING AUGUST 15, 2018.

ADJOURNMENT: Meeting adjourned at 11:35 am.

Respectfully submitted,

Agnes Guinn