

**Heartland Library Cooperative Governing Board
Lake Placid Memorial Library Meeting Room
205 Winterlake Blvd., Lake Placid, FL
Minutes to the August 16, 2017, meeting**

CALL TO ORDER:

The meeting was called to order at 10 am by Commissioner Donna Storter-Long. Invocation and Pledge of Allegiance was conducted by Maria Chenique.

ROLL CALL:

Governing Board Members Present:

Mary Myers – Highlands Citizen
Judy Schaefer – Desoto Commissioner
Jeanette Peeples – Glades citizen
Fran Seyfrett – Okeechobee citizen
Albie Scoggins – Director Okeechobee
Rick Knight – Hardee Commissioner
Donna Storter-Long – Commissioner Glades
Gloria Davis – Hardee Citizen
Diana Youmans – Hardee Citizen

Margaret Dewey – Highlands Citizen
Don Elwell – Highlands Commissioner
Brad Goodbread – Commissioner Okeechobee
Kresta King – Coordinator Okeechobee

Governing Board members absent:

Mandy Hines, Fred Lohrer, Julie Perry, Ann Ryals

Also Present:

Linda Waters – Librarian Desoto
Julie Fowler, Clifton Larsen Allen – Guest
Vicki Pontius – Highlands Director

Maria Chenique-Highlands Librarian
Cheryl Williams-Accountant -

Routine Business:

1. **Notice of Public Meeting.** Said notice has been posted.
2. **Additions to Agenda.** There were no additions noted.
3. **Approval of the Agenda.** Motion was made by Rick Knight and seconded by Julie Schaefer and unanimously passed.
4. **Approval of Minutes for Previous meeting.** Motion was made by Judy Schaefer and seconded by Rick Knight and unanimously passed.

New Business:

5. **FY18 CliftonLarsenAllen, Engagement Letter:** Motion to approve Engagement letter was made by Margaret Dewey, seconded by Rick Knight and unanimously passed.

6. **FY18 Wicks, Brown, Williams & Co. Engagement Letter:** Motion to approve Engagement letter was made by Judy Schaefer, seconded by Albee Scoggins and unanimously passed.
7. **FY18 State Aid application.** Coordinator Kresta King discussed the application and stated that there are no changes from last year. Motion to approve application was made by Rick Knight, seconded by Judy Schaefer and unanimously passed.
8. **FY17 Year End Budget.** Coordinator Kresta King went over the Vendor Check Reports, which sets out how much money is distributed per vendor.
9. **FY18 Budget Proposal.** Coordinator Kresta King went over the FY18 budget and the Board suggested that Born to Read operating supplies be changed from \$4900 to \$1900. Motion to approve Budget, per changes, was made by Brad Goodbread, seconded by Fran Syfrett and unanimously passed.
10. **FY18 Long Range Plan.** Coordinator Kresta King went over the FY18 Long Range Plan. Motion to approve Long Range Plan was made by Brad Goodbread, seconded by Mary Myers and unanimously passed.
11. **FY17 American Disability Administration update:** Coordinator Kresta King, stated that she has had only one person respond to audit the website. It will cost approximately \$27,000 to do this. It was suggested by the ADA that she have Paul become certified, but Kresta is still researching if there is any other solution to this problem. Mary Myers suggested checking with TBLC and see if they would want to certify someone to be an auditor. Kresta King stated that she is asking for an extension from the ADA to give the Cooperative more time to look into this matter.

12. Member Comments:

Brad Goodbread stated that this is his first Budget meeting and he found it very interesting.

Albee Scoggins was very pleased with the format of the budget and vendor report.

Maria Chenique stated that everything is doing well and that Highlands County has wrapped up their summer program.

Linda Waters stated that they have also wrapped up their summer program.

Diana Youmans stated that everyone should come and see their mural at the Hardee Library.

ADJOURNMENT: Meeting adjourned at 11:15 am.

NEXT MEETING: November 15, 2017.

Respectfully submitted,
Agnes Guinn