

## **HEARTLAND LIBRARY COOPERATIVE**

### **Meeting Minutes**

**March 13, 2013**

HLC Governing Board members present: Desoto Commissioner Gabriel Quave; Desoto County Coordinator Mandy Hines; Ann Ryals Desoto citizen; Jeanette Peoples Glades citizen; Glades County Commissioner Donna Storter-Long; Hardee County Commissioner Rick Knight; Highlands County Commissioner Don Elwell; Lake Placid Councilman Debra Worley; Okeechobee County Administrator Robbie Chartier; Marion Davis Okeechobee citizen; Librarians Lorel Reinstrom, Patti Lang, Kresta King; Library Assistants Mathew Belleville, Alyssa Purdy-Grimes, Andrea Connolly and Frank Phillips.

Absent: Julie Perry (Glades), Gloria Davis (Hardee), Diana Youmans (Hardee), June Fisher (Highlands), Margaret Helton (Okeechobee)

Vice-Chair Debra Worley called the meeting to order at 10 a.m. Debra Worley opened with prayer and the pledge of allegiance. A motion to approve the agenda was made by Gabe Quave and seconded by Robbie Chartier and passed unanimously. A motion to approve the minutes of the previous meeting was made by Robbie Chartier and seconded by Gabe Quave and passed unanimously.

#### **COORDINATOR'S REPORT**

Approval of Coordinators report which includes financial report and status report was introduced by Mary Myers. Motion was made to approve said report by Gabe Quave and seconded by Ann Ryals and passed unanimously.

#### **ADOPTION COMBINED BUDGET FOR FY-13**

Coordinator Mary Myers asked if there were any questions on the FY-13 budget. There were no questions on the budget.

Motion to approve the Combine Budget for FY-13 was made by Robbie Chartier and seconded by Mandy Hines and passed unanimously.

#### **REVIEW AND APPROVAL POLICIES UPDATE**

Frank Phillips, Sebring Public Library, went over the process that the special policies team went through to update the current policies and procedures manual. After discussion from the Board, there were some changes that were addressed. One on page 15, on DVDs, Okeechobee and Glades county to have five (5) DVD's and all other libraries (2) DVD's.

Mandy Hines suggested that there should be a change of renewal of library cards. It should be done online in addition to being transacted in person. It was agreed to allow

online renewal for a trial basis of six months. Motion to approve the online renewal was made by Mandy Hines and seconded by Gabe Quave and passed unanimously. Commissioner Don Elwell pointed out that there was a typo on page 36. Mary Myers corrected this. Commissioner Don Elwell wanted to thank Frank Phillips and his committee on a good job done in preparing this document. Commissioner Gabe Quave and Debra Worley commented on job well done on preparing the manual also.

Motion to adopt approval of policies was made by Mandy Hines and seconded by Commission Don Elwell.

**MEMBERS COMMENTS:**

Gabe Quave addressed the attendance at Board Meetings. He felt that after missing three meetings your position should be eliminated. Rick Night said that it is hard to find people that can be available for the meetings. Mary Myers requested that the Board think about this matter and it can be addressed at another time.

Next Meeting date is August 21, 2013 at 10:00 a.m.

Meeting was adjourned at 11:00 am.

Respectfully submitted,

Agnes Guinn