

**HEARTLAND LIBRARY COOPERATIVE  
Meeting Minutes**

**August 21, 2013**

HLC Governing Board members present: Desoto County Coordinator Mandy Hines; Ann Ryals Desoto Citizen; Jeanette Peeples Glades citizen; Glades County Commissioner Donna Storter-Long; Julie Perry Glades; Gloria Davis, Hardee County; Hardee County Commissioner Rick Knight; Diana Youmans Hardee County; Highlands County Administrator June Fisher; Marion Davis, Okeechobee; Desoto Commissioner Gabriel Quave. Librarians Mary Booher; Lorel Reinstrom; Pattie Lang; Kresta King.

Absent: Fred Lohrer; Highlands County Commissioner Don Elwell; Councilman Debra Worley; Robbie Chartier Okeechobee; Margaret G. Helton Okeechobee.

Coordinator Mary Myers called the meeting to order at 10 a.m. Mary Myers opened with prayer and the pledge of allegiance. Highlands County Administrator took over the meeting at 10:30 a.m. A motion to approve the agenda was made by Gabe Quave and seconded by Donna Storter-Long and passed unanimously. A motion to approve the minutes of the previous meeting was made by Mandy Hines and seconded by Gabe Quave and passed unanimously.

**COORDINATOR'S REPORT**

Approval of Coordinators report which includes financial report and status report was introduced by Mary Myers. Motion was made to approve said report by Gabe Quave and seconded by Ann Ryals and passed unanimously.

**ADOPTION OF FY14 BUDGET**

Coordinator Mary Myers asked if there were any questions on the FY\_14 budget. There were no questions on the budget. Motion to approve the FY14 Budget was made by Donna Storter-Long and seconded by Gabe Quave. Said motion was passed unanimously.

**APPROVAL TO USE 2 PLYMOUTH PASSENGER VANS 2006 FOR TRADE-IN**

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After discussion it was decided to declare vehicle as surplus, with a starting point of a Blue Book amount for selling said vehicle. Motion was made to approve

Disposal of vehicle by Mandy Hines and seconded by Donna Storter-Long and passed unanimously.

#### **APPROVAL OF FY14 ANNUAL PLAN OF SERVICE**

Motion to approve FY14 Annual plan of service was made by Gabe Quave and seconded by Mandy Hines and passed unanimously.

#### **APPROVAL OF FY14 STATE AID TO LIBRARIES GRANT AGREEMENT**

After discussion motion to approve FY14 State Aid Grant was made by Mandy Hines and seconded by Ann Ryals and passed unanimously.

#### **APPROVAL OF CLIFTONLARSONALLEN AUDIT ENGAGEMENT LETTER**

Motion to approve CliftonLarsonAllen engagement letter was made by Rick Knight and seconded by Gabe Quave and passed unanimously.

#### **APPROVAL OF CARLOS ROMAN, CPA, ENGAGEMENT LETTER.**

Motion to approve Carlos Roman's engagement letter was made by Gabe Quave and seconded by Rick Knight. Motion was passed unanimously.

#### **APPROVAL OF ELIMINATION OF WIRELESS ACCESS FEE**

After discussion it was agreed to eliminate wireless access fee. Motion was made by Mandy Hines, seconded by Donna Storter-Long and passed unanimously.

#### **GOVERNING BOARD BY-LAWS REVISIONS:**

Article IV Terms of office (meeting attendance): It was agreed that meetings should stay the same, if there are not enough board members to make up a quorum said meeting should be rescheduled.

Article VI Section 2 election and term of office (length of office holding): It was agreed to change term from (1) year to (3) years. To take effect October 2013.

Motion to change term was made by Mandy Hines and seconded by Rick Knight.

Motion to have term take effect on October 2013 was made by Donna Storter-Long and seconded by Mandy Hines and passed unanimously.

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#### **ELECTION OF OFFICERS: CHAIR, VICE-CHAIR, TREASURER:**

Nominated for Chair was Debra Worley. Motion was made by Gabe Quave and seconded by Rick Knight for nomination of Debra Worley as Chair and passed unanimously

Nominated for Vice-Chair was June Fisher. Motion was made by Ann Ryals and seconded by Rick Knight for nomination of June Fisher as Vice-Chair and passed unanimously.

Nominated for Treasurer was Mandy Hines. Motion was made by Donna Storter-Long and seconded by Diana Youmans and passed unanimously.

**MEMBERS COMMENTS:**

Mary Myers wanted the consensus of the Board in regard to waiving fines. The unanimous response from the Board was that fines should not be waived even in the face of irate patrons. The Board has empowered the staff to call 911 if you feel the least bit intimidated or harassed. They want waives to only happen in cases of mistakes on our part, or in situations such as Polaris being down. Mary Myers wanted Board members to realize that they may get phone calls from angry patrons and they all agreed that was OK.

Mandy Hines wanted to commend Laurel and her staff for good work at their library.

**ANNOUNCEMENTS;**

Inservice day-October 14, 2013  
Next Meeting-February 19, 2014

Meeting was adjourned at 11:20am.

Respectfully submitted

Agnes Guinn

