

**HEARTLAND LIBRARY COOPERATIVE
GOVERNING BOARD**

Lake Placid Public Library – Meeting Room
1069 US Hwy. 27 N., Lake Placid, FL

Minutes to the November 8, 2023 Meeting

CALL TO ORDER:

The Meeting was called to order at 10:36 a.m. Invocation and pledge was led by Brad Goodbread.

ROLL CALL:

Governing Board Members Present: Commissioner Brad Goodbread Treasurer Okeechobee County; Ann Ryals Desoto County; Lauri Benson Desoto County; Terri Moorehouse Glades County; Julie Perry Glades County Commissioner Judith George Hardee County; Margaret Dewey Highlands County; Robbi Sumner Okeechobee County; Vikki Brown Coordinator Heartland; Sonya Chapa Assistant Coordinator Heartland

Also Present: Regina Ussery Librarian Hardee County; Iris Perkins Librarian Glades County; Linda Waters Librarian DeSoto County; Kresta King Librarian Okeechobee County.

Absent: Commissioner Donna Storter-Long Glades County; Commissioner Judy Schaefer Vice-Chair DeSoto County; Jeannie Palacios Chair Hardee County; Nicole Drake Hardee County; Commissioner Arlene Tuck Highlands County; Sue Rood Highlands County; Denise Whitehead Okeechobee County.

ROUTINE BUSINESS:

Notice of Public Meeting: Notice was properly given.

Additions to Agenda: None.

Approval of the Agenda: Lauri Benson moved to accept, seconded by Julie Perry; unanimously passed.

Approval of Minutes of Previous Meeting: Vikki reported a correction to move Terri Moorehouse and Robbi Sumner to the Roll Call and to remove Lauri Benson from the Roll Call. Lauri Benson moved to accept the agenda with changes, seconded by Julie Perry; unanimously passed.

NEW BUSINESS:

CONSENT AGENDA:

Terrie Moorehouse moved to accept the consent agenda, seconded by Lauri Benson; unanimously passed.

- I. **Approve agreement for reciprocal borrowing with St. Johns County Public Library System**
- II. **Approve budget amendment and final budget for FY23 for final wrap up**

ACTION AGENDA:

I. Replacement Courier Van

a. Discussion – 2 Options (Both on the State Contract)

Vikki Brown presented the two options for a new courier van for the Heartland Library Cooperative: a 2023 Ford Transit Cargo XL for \$29,843 or a 2023 Chevy Express Cargo 2500 for \$28,480. Vikki informed the Board that the Ford Cargo van was slightly more expensive but was better sized to suit the Cooperative's needs, and while the Chevy cargo van was cheaper it may cost more in fuel due to its larger size. Terri Moorehouse provided information on the van's engines and fuel economy, the Ford being a 4-cylinder with 24-26 miles and the Chevy being a 6-cylinder with 11-17, stating that she believes with the fuel comparison the Cooperative would easily make up the difference in costs in choosing the Ford. Terri asked if the courier van would be traveling to St. Augustine with the approval of the new reciprocal borrowing; Vikki explained that the reciprocal borrowing agreement is meant to allow patrons to use their library cards in both locations but will not include the transfer of items between locations. Lauri Benson asked if there was any anticipation for the future uses that would require a larger vehicle for the Cooperative courier; Vikki stated that due to the manner in which the courier van is used there is no anticipated growth. Vikki also stated that the Cooperative previously had a larger vehicle for the courier but downsized for efficiency.

b. Board votes to approve vehicle choice for replacement courier van

Brad Goodbread called for a vote on the vehicle choices. The results were 7-0, all in favor of purchasing the 2023 Ford Transit Cargo XL.

INFORMATIONAL:

I. Library Statistics

Vikki Brown presented the Board that the FY23 Cooperative Statistics report, along with the various grant statistics for the last few years to show use and impact. Vikki highlighted the impact outreach grants and services have had on the Cooperative's use with an increase in items circulated and patrons attendance overall. Vikki also stated that 1,043 hours have been spent executing the Mobile Library grant and 721 hours executing the Help in the Heartland grant.

II. Financial Statement

Vikki Brown informed the Board that the Financial Statement was provided for the Board's perusal.

III. Audit Update

Vikki Brown informed the Board that there are new state rules and regulations in regards to subscriptions so the audit is taking a bit longer than normal but the Cooperative is still on track to complete the audit, with a presentation anticipated for February.

IV. Member updates

No member updates.

Adjournment:

Lauri Benson moved to adjourn the meeting, seconded by Julie Perry; unanimously passed.

Meeting adjourned at 10:47 a.m.

Respectfully submitted,

Sonya Chapa