

HEARTLAND LIBRARY COOPERATIVE  
Meeting Minutes  
December 9, 2009

HLC Governing Board members present: DeSoto-Paul Erickson, Commissioner Judy Schaefer, Ann Ryals; Glades-Julie Perry, Commissioner Donna Storter-Long; Hardee-Commissioner Terry Atchley, Gloria Davis, Diana Youmans; Okeechobee-Robbie Chartier, Commissioner Margaret Garrard Helton, Marion Davis. Members absent: Highlands-June Fisher, Perry Newport, Commissioner Jeff Carlson; Glades-Jeanette Peeples. Others present: Librarians Mary Booher, Patti Jean Lang, Elizabeth Kenney, Michael Pate, and Cooperative Coordinator Mary Myers.

Chairman Paul Erickson called the meeting to order at 10:00 a.m. Ann Ryals gave the invocation and Chairman Erickson led in the pledge to the flag. The Notice of Public Meeting was read. There were no additions or changes to the Agenda, which was approved as written, with motion by Ann Ryals second by Marion Davis, and with unanimous approval by the Board. The Minutes of the September 16, 2009 meeting were reviewed. Robbie Chartier moved to approve the Minutes; the motion was seconded by Gloria Davis, and passed with unanimous approval by the Board.

#### COORDINATOR'S REPORT & FINANCIAL REPORT

Mary Myers presented her reports. Motion was made by Ann Ryals to approve the reports with instructions to Mary to check on the fund balance brought forward as discussed, seconded by Robbie Chartier, and passed with unanimous approval by the Board.

Motion was made by Robbie Chartier to approve the professional services of CPA Carlos R. Roman, PA for the Fiscal Year 2010 was made with the following changes: (referring to Page 4 of the proposal) standard hourly billing rates should be guaranteed for the year, and invoices above the standard billing rate would be submitted to the Board for approval on a case by case basis, seconded by Commissioner Margaret Garrard Helton, and passed with unanimous approval by the Board.

Motion was made by Ann Ryals to approve the Disruptive Patron Policy Acknowledgement Form, was seconded by Commissioner Judy Schaefer, and passed unanimously by the Board.

Coordinator Mary Myers presented an issue involving the sharing of DVD's between Cooperative Libraries. Motion was made by Robbie Chartier to make all DVD's at each library not "Holdable" by patrons of other libraries for a trial period until the next Board meeting, seconded by Diane Youmans, and was passed unanimously by the Board

Motion was made by Robbie Chartier to approve the revision of policies to include charges for broken and/or missing items with the decision to make the charges at the discretion of the individual Librarians, seconded by Commissioner Donna Storter Long, and was passed unanimously by the Board.

The five year Long Range Plan expires October 1, 2010. Robbie Chartier, Ann Ryals, and Gloria Davis volunteered to sit on a Committee and were appointed by Chairman Erickson as the Long Range Planning Committee.

Coordinator Mary Myers asked for permission to replace Perry Newport (Highlands County) on the Board. According to the By Laws, Perry had missed meetings and someone who could make the meetings should be selected. Chairman Erickson granted the requested permission.

There were no comments by Members of the Board.

Chairman Erickson announced the next meeting would be held on March 17, 2010

Respectfully Submitted  
Debra Ann Worley