

**Heartland Library Cooperative Governing Board
Lake Placid Memorial Library Meeting Room
205 W Interlake Blvd., Lake Placid, FL
August 17, 2016 at 10 a.m.**

- 1. The meeting was called to order at 10 a.m. by Commissioner Elwell. The public notice was announced. Invocation and Pledge of Allegiance were conducted by Rick Knight.**

Roll Call

Governing Board Members Present:

Ann Ryals, Citizen – Desoto
Jeanette Peeples, Citizen – Glades
Julie Perry, Citizen – Glades
Gloria Davis, Citizen – Hardee
Rick Knight, Commissioner – Hardee
Diana Youmans, Citizen - Hardee

Don Elwell, Commissioner – Highlands
Mary Myers, Citizen – Highlands
Marion Davis, Citizen – Okeechobee
Margaret Helton, Commissioner - Okeechobee
Albie Scoggins, Community Services Director -
Okeechobee
Kresta King, Cooperative Coordinator -
Okeechobee

Governing Board Members Absent:

Gabriel Quave, Commissioner – DeSoto
Mandy Hines, County Administrator -
DeSoto

Donna Storter-Long, Commissioner - Glades
Margaret Dewey, Citizen – Highlands

Also Present:

Paul Carlisle, County Manager - Glades
Barbara Stimpson, Citizen - Glades
June Fisher, County Administrator –
Highlands
Randy Vosburg, Assistant County
Administrator - Highlands

Jonette Myers-Okeechobee Children’s Librarian
J. Ross Macbeth, Attorney – Highlands
Julie Fowler, Auditor with Clifton, Larson &
Allen – Highlands
Linda Waters, Librarian - DeSoto
Mary Booher, Librarian – Glades
Maria Chenique, Librarian - Highlands

3.Additions to the Agenda/Agenda Approval.

Change to Agenda was made by Mary Myers, to change 7f to 7d. Motion to approve agenda with changes was made by Rick Knight, seconded by Margaret Helton, and unanimously passed.

4.Welcome and announcements:

Kresta King welcomed Mary Myers as a new board member to fill the Highland County position, Dee Shackelford as librarian for Hardee County, and praised Mary Beth Issacson for completing her Leadership course.

5.Approval of Meeting Minutes – May 18, 2016

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Motion to approve minutes from previous meeting was made by Mary Myers, seconded by Rick Knight, and unanimously passed.

6. Operations and Financial Reports:

Kresta King went over the reports; motion was made to approve said reports by Mary Myers, seconded by Gloria Davis, and unanimously passed.

7. Items for Voting:

a. FY'17 State Aid to Library Grant Application:

Mary Myers questioned the Long Range Plan, recommended that the Long Range plan should be made prior to the Annual Plan. Motion to approve State Aid and Long Range Plan as submitted was made by Rick Knight and seconded by Jeanette Peoples. Motion was passed with (1) opposing vote by Mary Myers.

b and c. Proposed Interlocal Agreement Revisions and Proposed By-Law Revisions.

Chairman Don Elwell introduced J. Ross Macbeth, Highlands County Attorney, who reviewed the documents. He went over the area that had been changed from the 2014 Interlocal Agreement. These changes would basically make the Cooperative Board an Employer for the two IT employees. After much discussion on this matter, Mary Myers stated that the reason for this change, primarily stems from Vicki Pontius and Kresta King having a communication issue and a disconnect in supervision of these IT employees. Mary Myers recommended that this matter go by way of mediation between the two parties. At which time Kresta King stated that she did not want to go to mediation and would resign her position as Coordinator. Board members discussed mediation and recommended to Kresta King that she should go through with the mediation. Don Elwell advised Kresta King to get back with him within a week as to her decision. Paul Carlisle, Glades County Administrator, volunteered to be the Mediator.

Interlocal Agreement revision and By-Law revisions are pending.

d. IT Employees status/salary & benefits are on hold.

e. FY 17 Budget Proposal:

Kresta King presented the FY17 budget. After board discussion on said budget, motion was made to approve budget by Mary Myers, seconded by Margaret Helton, and unanimously passed.

f. Long Range Plan was passed with State Aid application.

g. Auditor Engagement:

Julie Fowler of CliftonLarsonAllen discussed their engagement letter and stated that there would be a 1% increase from last year. Motion to approve CliftonLarsonAllen's engagement letter was made by Ann Ryals, seconded by Marion Davis, and unanimously passed.

h. Accountant Engagement letters:

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Kresta King submitted two letters, one from Carlos Ramon and one from Wickes,Brown,Williams & Co. After discussion, the Board decided to go with Wickes,Brown,Williams & Co. Motion to approve Wickes,Brown,Williams & Co. engagement letter was made by Rick Knight, seconded by Diana Youman, and unanimously passed.

i. Election of Officers:

Chairman Don Elwell stated that he no longer would be chairman of the Board. At that time, two Board members were nominated for the position: Mary Myers and Donna Storter Long. Vote of hands for each person was as follows: Donna Storter-Long (7) votes and Mary Myers (4) votes. It was decided that Donna Storter-Long be Chairman, Mary Myers Vice-Chair and Don Elwell Treasurer. Motion was made to approve the designated officers by Rick Knight, seconded by Diana Youman, and unanimously passed.

8. Information Items:

a. FY'16 budget update

b. Vendor Update

c. Technology Update

Kresta King submitted these reports and it was determined that they were self-explanatory.

9. Members Roundtable:

Rick Knight stated that he has received several reports in regard to Dee Shackelford and what a good job she is doing in her new position. Julie Perry recommended that genealogy information be place on the Heartland Webpage for patrons use. Mary Myers, as President of the Lake Placid Friends of the Library, invited Board members to visit their facility and view the new signs that they purchased recently.

10. Public comments: no public comments were made

11. Next Meeting date: November 16, 2016

12. Adjournment. Meeting was adjourned at 12:01pm

Respectfully submitted,

Agnes Guinn