

HEARTLAND LIBRARY COOPERTIVE
MEETING MINUTES
AUGUST 22, 2012

HLC Governing Board members present: June Fisher, Cokunty Administrator, Mandy Hines, County Coordinator, Ann Ryals, Commissioner Rick Knight, Diana Youmans, Gloria Davis, Donna Storter-Long, Jeanette Peeples, Julie Perry, Commissioner Margaret Helton, Marion Davis, Robbie Chartier, County Administrator: Librarians Patti Lang, Mary Booher, Lorel Reinstrom, Kresta King. Absent: Commissioner Don Elwell, Councilman Debra Worley, Commissioner Judy Schaefer, Fred Lohrer.

Chairman June Fisher called the meeting to order at 10:00AM. Meeting was opened with prayer by Donna Storter-Long and pledge to the flag.

A Motion to approve the agenda was made by Robbie Chartier and seconded by Marion Davis and passed unanimously. A motion to approve the minutes of the previous meeting was made by Robbie Chartier and seconded by Jeanette Peeples and passed unanimously.

COORDINATOR'S REPORT

Coordinator Mary Myers presented her Coordinator's Report include Financial Report. State aid grant estimates have recently been provided by the State Library to our cooperative and the libraries. The Heartland Cooperative should receive the maximum grant amount of \$450,000.

We began subscribing to a new eBook service Axis 360. This new service brings eBooks to our patrons' iPads, iPhones and iPods. Our IT staff has been very busy over the summer installing new Ps in several libraries and preparing for the new circuit upgrades coming in the next month.

The Circuit upgrades are a work in progress. We filed for additional erate funds this year that would allow us to upgrade our circuits to handle more bandwidth. Speeds will be increasing four-fold and the connection is being raised from 18mbps to 75mbps.

It was decided that cumulative reports will be emailed every month, with a six month report at next meeting. Motion to approve the Coordinator's report was made by Mandy Hines and seconded by Robbie Chartier and passed unanimously.

CLIFTONLARSON ALLEN, FY12 AUDIT LETTER:

CliftonLarson Allen submitted their FY12 letter setting out the services they provided Heartland Library Cooperative for the year ended September 30, 2012. A motion to approve said FY12 Audit letter was made by Robbie Chartier and seconded by Marion Davis and passed unanimously.

APPROVAL OF STATE AID APPLICATION FOR FY13

Coordinator Mary Myers submitted the State Aid to Libraries Grant Agreement. Motion to approve said agreement was made by Ann Ryals and seconded by Donna Storter-Long and passed unanimously.

ADOPTION OF FY13 BUDGET AND ANNUAL PLAN OF SERVICE:

Coordinator Mary Myers requested that the Board agree on eliminating the computer teacher's position and use these funds for Ebooks. Discussion was had and a motion to eliminate this position was made by Donna-Storter Long and seconded by Robbie Chartier, and passed unanimously.

Coordinator Mary Myers submitted the FY13 Budget and discussion was had on the changes to be made with eliminating one position and purchasing the Ebooks with this money. The changes are as follows: under expenditures Personal Services Regular salaries will go from \$166,301 to \$137,638; Benefits from \$61,770.00 to \$50,853, unemployment will be \$14,300.00 making a total of \$202,791.00 for that category. Subscriptions will be changed to Axis 360 eBook purchases from \$4,000 to \$22,500.00, totaling \$35,600.00 for subscriptions.

It was also discussed to discontinue using collection agency to collect overdue fines and books. Motion to adopt amended FY13 Budget was made by Ann Ryals and seconded by Donna-Storter Long.

ANNUAL PLAN OF SERVICE FY 2012-2013

The major emphasis during Fiscal Year 2012-2013 is providing technology support for all Cooperative libraries and assisting all Cooperative libraries with their mission to provide the citizens with innovative library service. Motion to adopt the annual plan of service was made by Robbie Chartier and seconded by Mandy Hines and passed unanimously.

APPROVAL OF IMPLEMENTATION OF FLOATING COLLECTIONS

The concept of floating collections relates to the idea of one cooperative, one collection. Materials "float" freely among cooperative libraries rather than being "owned" by a specific location. Motion to approve Floating Collections was made by Donna-Storter Long and seconded by Marion Davis and passed unanimously.

ANNOUNCEMENTS:

October 8, 2012 will be the Cooperative Staff Development Day, Lake Placid. All libraries will be closed for the day.

Next Meeting date February 20, 2013

Meeting was adjourned at 11:30AM.

Respectfully submitted,
Agnes Guinn