

**HEARTLAND LIBRARY COOPERATIVE**  
Meeting Minutes  
September 15, 2010

HLC Governing Board members present: Archbold-Fred Lohrer; DeSoto – County Administrator Jan Brewer, Commissioner Judy Schaefer, Interim Library Director Anson Raymond; Glades - Commissioner Donna Storter-Long, Jeanette Peeples; Hardee - Commissioner Terry Atchley, Gloria Davis; Highlands- Community Services Division Director June Fisher, Commissioner Guy Maxcy, Councilman Debra Worley; Okeechobee – Commissioner Margaret Garrard Helton, Marion Davis, Robbie Chartier. Absences: Diana Youmans, Ann Ryals, Julie Perry, and Librarian Mary Booher. Others present: Librarians Kresta King, Patti Lang, Cooperative Coordinator Mary Myers, Elizabeth Keeney, and Carol Mahler.

Vice-Chairman June Fisher called the meeting to order at 10 a.m. Commissioner Terry Atchley open with prayer and lead in the pledge to the flag. The notice of public meeting was read. There were no additions to the agenda, which was approved as written, with a motion by Terry Atchley, a second by Robbie Chartier, and unanimous approval. With a correction on Commissioner's Donna Storter-Long last name, the minutes of the previous meeting were moved for approval, with a motion by Terry Atchley, seconded by Robbie Chartier, and passed unanimously.

#### COORDINATOR'S REPORT

Coordinator Mary Myers presented her reports including the financial report. Additions were made in the grid for Okeechobee under Patron visits, fiscal year 2010, which also updated the totals for each month. A request was made to see if the number of new patrons registered in the libraries starting with Fiscal year 2008 could be added to the grid. Treasurer Robbie Chartier requested if a copy of the check register could be sent together with the checks for her to sign. The temporary Technology Trainer position ending September 30<sup>th</sup>, 2010, has been included in Highlands County tentative budget for the next fiscal year as a full time position with benefits, funded by the Heartland Library Cooperative, in accordance with the desire of all the members to continue with the computer-training program. Motion was made by Terry Atchley to approve the Coordinator's report and financial report. It was seconded by Commissioner Judy Schaefer, and passed with unanimous approval by the Board.

#### ELECTION OF OFFICERS

Motion was made by Commissioner Terry Atchley nominating Vice-Chairman June Fisher for Chairman. It was seconded by Councilman Debra Worley, and passed with unanimous approval by the Board.

Motion was made by Robbie Chartier nominating Councilman Debra Worley for Vice-Chairman. It was seconded by Commissioner Terry Atchley, and passed with unanimous approval by the Board.

#### NCT GROUP

The NCT Group FY10 Audit Letter was approved as written, with a motion by Robbie Chartier, a second by Commissioner Terry Atchley, and unanimous approval.

## STATE AID

Motion to approve the State Aid application for FY10 was made by Commissioner Donna Storter-Long, seconded by Robbie Chartier, and passed with unanimous approval by the Board.

## FY11 BUDGET & ANNUAL PLAN OF SERVICE

Commissioner Donna Storter-Long and Jeanette Peeples do not believe there is a need for budgeting for a book return for Glades Library, and requested a chance to talk to Librarian Mary Booher regarding the matter; so that budgeted amount might be moved later to a different account. With an addition under capital equipment of courier van replacement, the FY11 Budget and Annual Plan of Service was moved for adoption, with a motion by Robbie Chartier, seconded by Judy Schaefer, and passed with unanimous approval by the Board.

## FINES & FEES SCHEDULE

Motion to approve the Fines & Fees Schedule was made by Commissioner Terry Atchley, seconded by Commissioner Donna Storter-Long, and passed with unanimous approval by the Board.

Commissioner Donna Storter-Long thanked Cooperative Coordinator Mary Myers for the time she kindly has dedicated to helping Desoto Public Library in this time of transition and technological update.

The next In Service Day will take place Monday, October 11, 2010, at Lake Placid. All libraries will be closed for the day.

The next Board meeting is scheduled for November 17, 2010, at the Lake Placid Memorial Library, at 10:00 a.m.

The board adjourned at 11:00 a.m.

Respectfully submitted  
Estela A. Patrick